

These PDP Lessons cover the following "Aims."

- -Define future occupations
- Level 2.12 - Complete a job application
- To develop awareness of cultural diversity and equity issues
- To help students understand why effective communication is important
- Creating a presentable resume
- To identify effective communication skills
- Review spending habits and research what they will have to include in a budget to live on their own.
- Develop personal goals (9th grade)

## PDP Lesson Plan

### AIM:

1.4 - Define future occupations

### OBJECTIVE:

Student will be able to understand his or her future OC field

### PREPARATION:

Computer - internet

Library books

### MOTIVATION:

Class survey, check list / class discussion, salaries, etc.

Board breakdown of monthly/weekly \$

### PRESENTATION:

Overall format presenting questions about occupations / oversee student progress

Breakdown group - use individual resources

### REFERENCES:

STW Instructor

Library

Computer

### HOMEWORK:

Parent discussion / input

Be prepared to share with class

### STANDARDS:

#### ELA

E1 - Reading

E2 - Writing

E3 - Speaking, Listening, Viewing

E4 - Convention, Grammar, Usage of English Language

E5 - Literature

#### CDOS

C1 - Career Development

C2 - Integrated Learning

C3a - Universal Skills

#### APPLIED

A2 - Communication

A4 - Learning and Self Management / Tools and Techniques

A5 - Working with others / Tools and Techniques

## PDP LESSON PLAN

### AIM:

Level 2.12 - Complete a job application

### OBJECTIVE:

Students will complete a job application (they will print neatly)

### PREPARATION:

Copies of different applications, blank and samples

Information form to complete (education, experience, social security number, Address, References)

### MOTIVATION:

After working with reference materials to learn about different careers - introduce the next step, filling out the job application

### PRESENTATION:

Samples of applications from area businesses that are blank. Complete an application on an overhead for an example. Students will then complete one application of their choice - a career (job) they are interested in.

### REFERENCES:

Completed applications, teachers, information sheets

### HOMEWORK:

Discuss with an adult at home an experience they had with filling out a job application. Students will take notes to share with classmates

### STANDARDS:

#### ELA

E1 - Reading

E2 - Writing

E3 - Speaking, Listening, Viewing

E4 - Convention, Grammar, Usage of English Language

E6 - Public Documents

E7 - Functional Documents

#### CDOS

C1 - Career Development

C2 - Integrated Learning

C3a - Universal Skills

C3b - Career Majors

#### APPLIED

A2 - Communication

A3 - Information / Tools and Techniques

A4 - Learning and Self Management / Tools and Techniques

## PDP LESSON PLAN

### AIM:

To develop awareness of cultural diversity and equity issues

### OBJECTIVE:

Student will be able to identify personal stereotypes that they own and operate according to

### PREPARATION:

Movie, voice, pen, paper

### MOTIVATION:

Set documentary film "Shadow of Hate," detailing intolerance in the U.S.

### PRESENTATION:

Class will review a list of attributes often given to diverse cultures and be asked to determine whether or not they agree. Then class will as a group discuss why they believe what they do. Then work on dispelling stereotypes will be discussed.

### REFERENCES:

?

### HOMEWORK:

No homework on Fridays

### STANDARDS:

#### ELA

E3 - Speaking, Listening, Viewing

E4 - Convention, Grammar, Usage of English Language

E6 - Public Documents

#### CDOS

C2 - Integrated Learning

C3a - Universal Skills

#### APPLIED

A2 - Communication

A4 - Learning and Self Management / Tools and Techniques

A5 - Working with others / Tools and Techniques

## PDP LESSON PLAN

### AIM:

To help students understand why effective communication is important

### OBJECTIVE:

Student will be able to communicate more effectively

### PREPARATION:

Paper, pen or pencil, PDP materials

### MOTIVATION:

Choose several student to describe an object in the room as each student describes their object. The rest of the class should attempt to draw the object per their instructions. And do activity on page 59.

### PRESENTATION:

Discuss results from the exercises and tie it into effective communication (follow-up on page 59)

Have student write their own directions for the activity. Complete activity by students' directions. Discuss

### REFERENCES:

PDP Instructor Manual, Page 59 - 60

### HOMEWORK:

Students will write an essay per instructions on page 60

### STANDARDS:

#### ELA

E1 - Reading

E2 - Writing

E3 - Speaking, Listening, Viewing

#### APPLIED

A1 - Problem solving

A2 - Communication

## PDP LESSON PLAN

### AIM:

Creating a presentable resume

### OBJECTIVE:

Students will be able to create an entry level position resume

### PREPARATION:

- 1 Sample resume
- 2 Contact speaker from local businesses in community
- 3 Access to computers and/or electronic typewriters

### MOTIVATION:

- 1 Explaining the purpose of a resume to the class
- 2 Community leader speaker
- 3 Human resources representative from employment office

### PRESENTATION:

- 1 Distribute sample resume to students and discuss the positive and negative points of each one.
- 2 Discuss the difference between chronological and functional resumes
- 3 Distribute resume worksheets to class

### REFERENCES:

Effective Resume and Job Application video

### HOMEWORK:

Have students complete the resume worksheet

### STANDARDS:

#### ELA

E1 - Reading

E2 - Writing

E3 - Speaking, Listening, Viewing

E4 - Convention, Grammar, Usage of English Language

#### CDOS

C1 - Career Development

C2 - Integrated Learning

C3a - Universal Skills

C3b - Career Majors

#### APPLIED

A2 - Communication

A3 - Information / Tools and Techniques

A4 - Learning and Self Management / Tools and Techniques

## PDP LESSON PLAN

### AIM:

To identify effective communication skills

### OBJECTIVE:

The student will be able to write directions to follow, communicate directions effectively

### PREPARATION:

2 slices of bread per student

peanut butter

jelly

knife (butter)

paper towels

### MOTIVATION:

Have you ever been given directions to make something? I have followed many recipes and sometimes the directions are wrong.

### PRESENTATION:

I would do a simple demonstration of making a peanut butter and jelly sandwich. Then I would have the students verbally explain how I made the sandwich. Then, I would follow one student's explanation and see how he/she did. Then for an assignment I would have them write directions for making a sandwich or directions for anything else with teacher approval. Then we would follow directions and see how well they could communicate effectively.

### REFERENCES:

### HOMEWORK:

Write directions to make a sandwich and then be prepared to present in class

### STANDARDS:

ELA

E2 - Writing

E3 - Speaking, Listening, Viewing

### APPLIED

A1 - Problem Solving

A2 - Communication

## PDP LESSON PLAN

### AIM:

Many students have jobs and feel they are set for life. I'd like them to review their spending habits and research what they will have to include in a budget to live on their own.

### OBJECTIVE:

The student will be able to develop a budget for living on their own. It must include savings for an emergency.

### PREPARATION:

A sample budget, newspapers, copies of utility bills

### MOTIVATION:

Class discussion on what they spend money on now and what they will need in the future. How much will they have to earn to live on their own?

### PRESENTATION:

As high school students you will be moving out and living on your own. Prepare a budget that includes all the expenses you will have when you move out on your own. The budget must include a savings plan for emergencies. Use references materials for ideas for rent, utilities, etc.

### REFERENCES:

Newspapers, old utility bills, fuel price listings, grocery advertisements, insurance tables

### HOMEWORK:

Go over your budget with your parents to get input from them on your budget.

### STANDARDS:

#### ELA

E1 - Reading

E2 - Writing

E7 - Functional Documents

#### CDOS

C3a - Universal Skills

#### APPLIED

A1 - Problem Solving

A3 - Information / Tools and Techniques

## PDP LESSON PLAN

### AIM:

Develop personal goals (9th grade)

### OBJECTIVE:

SK-8, recognize the importance of goals

### PREPARATION:

Velcro target and balls

PDP Starter Kit Workbook

### MOTIVATION:

Have target set on board or wall. Give each student two tries to throw balls at target. Ask what they were trying to do with the balls.

### PRESENTATION:

Relate activity to word "goals." Ask in what other areas of life do they have goals (encourage time management, daily living skills, health, education, future personal relationships).

### REFERENCES:

Starter Kit, p. 17 - 18

### HOMEWORK:

p. 18 if not completed in class

### STANDARDS:

#### ELA

E3 - Speaking, Listening, Viewing

#### CDOS

C1 - Career Development

C3a - Universal Skills

#### APPLIED

A2 - Communication

A4 - Learning and Self Management / Tools and Techniques