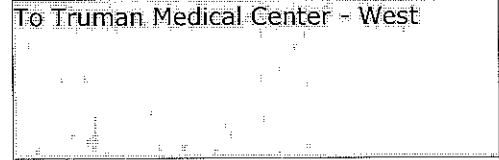




**Notes:**



**Start: Comfort Inn & Suites  
Downtown:** 816-472-8808  
770 Admiral Blvd, Kansas  
City, MO 64106, US

**End: Truman Medical  
Center-West:** 816-404-1000  
2301 Holmes St, Kansas City,  
MO 64108, US

Directions	Distance
<b>Total Est. Time:</b> 4 minutes <b>Total Est. Distance:</b> 1.80 miles	
1: Start out going EAST on ADMIRAL BLVD toward CHARLOTTE ST.	<0.1 miles
2: Turn RIGHT onto ramp.	0.1 miles
3: Merge onto I-70 E / US-40 E / US-71 S.	0.2 miles
4: Take the I-670 / US-71 S exit- EXIT 2L- toward I-35 S / WICHITA.	<0.1 miles
5: Merge onto US-71 S via the exit on the LEFT.	0.6 miles
6: Take the 22ND ST exit toward THE PASEO.	0.1 miles
7: Keep RIGHT at the fork to go on E 22ND ST.	0.2 miles
8: Turn LEFT onto KENWOOD AVE.	<0.1 miles
9: Turn LEFT onto E 23RD ST.	<0.1 miles
10: Turn LEFT onto HOLMES ST.	<0.1 miles
<b>11: End at Truman Medical Center-West:</b> 2301 Holmes St, Kansas City, MO 64108, US	
<b>Total Est. Time:</b> 4 minutes <b>Total Est. Distance:</b> 1.80 miles	

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**Notes:**

To: Saint Luke's Hospital of Kansas City

**Start: Comfort Inn & Suites  
Downtown: 816-472-8808  
770 Admiral Blvd, Kansas  
City, MO 64106, US**

**End: 4400 Wornall Rd  
Kansas City, MO  
64111-3238, US**

Directions	Distance
<b>Total Est. Time: 10 minutes      Total Est. Distance: 5.30 miles</b>	
<b>1:</b> Start out going EAST on ADMIRAL BLVD toward CHARLOTTE ST.	<0.1 miles
<b>2:</b> Turn RIGHT onto ramp.	0.1 miles
<b>3:</b> Merge onto I-70 E / US-40 E / US-71 S.	0.2 miles
<b>4:</b> Take the I-670 / US-71 S exit- EXIT 2L- toward I-35 S / WICHITA.	<0.1 miles
<b>5:</b> Merge onto I-670 W / I-70 ALT W via EXIT 2M toward I-35 S / WICHITA.	0.8 miles
<b>6:</b> Merge onto I-35 S via EXIT 2T toward WICHITA.	1.4 miles
<b>7:</b> Take the SOUTHWEST TRAFFICWAY exit- EXIT 1A- on the LEFT.	0.1 miles
<b>8:</b> Merge onto SOUTHWEST TRFY.	1.6 miles
<b>9:</b> Turn LEFT onto MILL ST.	0.3 miles
<b>10:</b> Turn RIGHT onto WORNALL RD.	0.3 miles
<b>11: End at 4400 Wornall Rd Kansas City, MO 64111-3238, US</b>	
<b>Total Est. Time: 10 minutes      Total Est. Distance: 5.30 miles</b>	

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**FIRE EVACUATION PROCEDURES**  
**FOR COMFORT INN & SUITES**

**STANDARD PROCEDURES**

**WHEN YOU DISCOVER A FIRE:**

- • Activate the "PULL" station
- • Dial 911 if safe to do so
- • Extinguish the fire - ONLY if it is small, and you are trained to do so
  - • Remove anyone in immediate danger
  - • Close windows/doors to prevent the fire from spreading
- • Evacuate via the nearest emergency exit DO NOT USE THE ELEVATOR!
  - • Proceed to assembly area

**WHEN YOU HEAR THE FIRE ALARM:**

- • Stop activities
- check the fire panel and make sure you check the region or floor indicating on the Panel
  - In case of fire call 911
- Print emergency report and call all the in-house guests

- • Close windows/doors
- • Evacuate via the nearest emergency exit **DO NOT USE THE ELEVATOR!**
  - • Proceed to assembly area (The packing lot)

**DO NOT RE-ENTER THE BUILDING**

**UNLESS the "ALL CLEAR" signal has been given by  
the Fire Department or Security personnel.**

### EVACUATION OF HOTEL

Instructors must be give to In-house guests during an emergency evacuation.

Always identify the following before entering a hotel room:

- • Location of the Fire Alarm
- • Location of the Fire extinguishing equipment
- • Exit routes
- • Refuge areas
- • Assembly area(s)

When a fire breaks out in a hotel room:

- • Activate the alarm
- • Initiate the evacuation
- • Attempt to extinguish the fire **ONLY IF:**

**1 1 the fire is small or contained and**

**2 you are trained in the use of a fire extinguisher**

In all other cases continue with the instructions below upon hearing the fire alarm:

- • Initiate evacuation
- • Direct In-House guests to the designated assembly area
- • Direct or assist Guest with disabilities to the refuge area (See also Appendix A - Disabled Persons Evacuation Techniques).
- • Close the door after the room has been evacuated
- • Inform the General Manager of any disabled Guests in refuge areas
- • Proceed to the assembly area ( Packing Lot

**EVACUATION OF DISABLED PERSONS**

If you are staff, disabled and in need of assistance during an evacuation, please make sure that you are listed with your Building Evacuation Coordinator so that Floorwardens are aware of your location.

Once you have arrived at the refuge area you may have to wait for the Fire Department. Firefighters are equipped and trained to get you down the stairs.

**LOCATIONS OF DISABLE GUESTS IN THE BUILDING**

AME	FLOOR	ROOM	

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**Comments:**

### **DISABLED PERSONS EVACUATION TECHNIQUES**

If a life-threatening situation occurs, disabled persons may have to be transported to two floors below the fire via the stairwell. The techniques below are a few examples of transporting disabled persons down the stairs.

#### **The Back Pack Lift :**

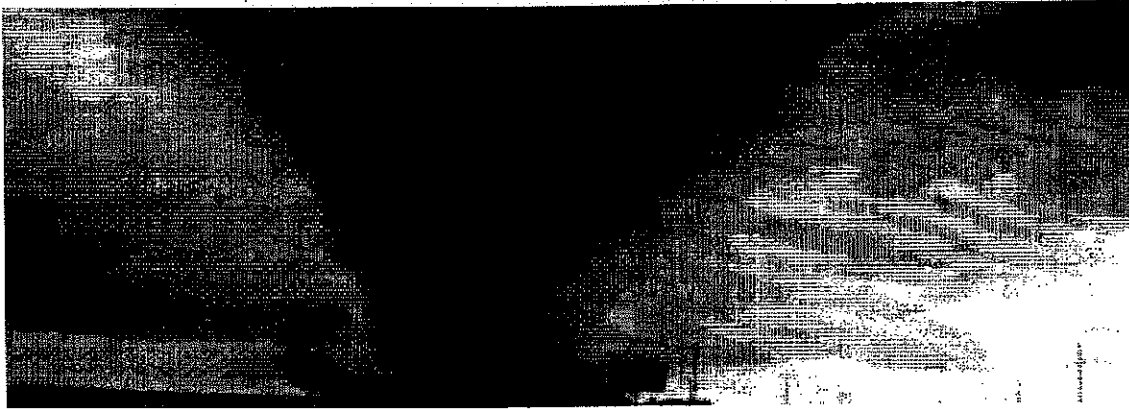
The rescuer kneels in front of the disabled person, facing away, and places the person's arms up and over the rescuer's shoulders and chest. The rescuer then leans forward and raises slowly until he reaches a fully standing position.

#### **Two Rescuer Extremities Carry**

The disabled person is placed on the stairwell landing. One rescuer lifts the person from the legs, under the knees. The other, while placing the arms underneath the shoulders with the fingers locked across the person's chest, lifts from the upper body. Rising slowly to a fully standing position, they carry the disabled person down the stairs.

**Two Rescuer Seat Carry**

Two rescuers position themselves next to the wheel chair or beside the disabled person, and grasp each others upper arm or shoulder (1) and (2). The disabled person places his/her arms firmly around both rescuers necks (3). The two rescuers lean forward, place their free arm under the person's legs and firmly grasp each other's wrists (4). Both rescuers lift simultaneously, using their legs, and carefully step forward.



## **Take Protective Measures for Tornado storm**

### **Before a Tornado**

Be alert to changing weather conditions.

- Listen to NOAA Weather Radio or to commercial radio or television newscasts for the latest information.
- Look for approaching storms.
- Look for the following danger signs:
  - Dark, often greenish sky
  - Large hail
  - A large, dark, low-lying cloud (particularly if rotating)
  - Loud roar, similar to a freight train.

If you see approaching storms or any of the danger signs, be prepared to take shelter immediately.

### **During a Tornado**

**If you are under a tornado WARNING, seek shelter immediately!**

Inform all the guests to evacuate to the basement

Print the in-house report and start checking each room to make sure it's empty

Advise all the guests to stay away from the doors and windows