



Dear WLT Delegation:

Here is information for your **Tuesday, Sept. 24, 2024** congressional visits.

BEFORE YOUR VISITS

Please review this information with your delegation members during the state planning session on Monday, Sept. 23.

- **Washington, D.C. and U.S. Capitol Visit Tips**
- **House and Senate CTE Caucus and Committee Lists** — These are the members of Congress who have the most influence over career and technical education.
- **WLT Congressional Visit Report** — This report from the 2023 WLT lists who each state met with last year and summarizes all of the visits.

CONGRESSIONAL VISIT MATERIALS

Each state has been provided with a set of leave-behind materials for your visits. Extra materials are available in WLT Headquarters, if needed. Packets include:

- **SkillsUSA Advocacy Brochure**
- **List of Delegation Members** — Use the fillable PDF form or type a list to leave with each Congressional office so they have a record of who visited.
- **SkillsUSA Notecards** — Write a thank-you card to be mailed after your visit.

DELEGATION TASKS FOLLOWING YOUR VISIT

- **2024 Congressional Visit Report Form** — Assign one person to complete the online Report Form for each meeting. List your state, the Representative or Senator, the person you met with and a brief summary of the visit. A deadline and instructions will be provided.
- **Thank-you note** — Assign one person to write a thank-you card for your group to the representative or senator. See the sample on the WLT webpage. Drop off unsealed thank-you notes to the WLT Headquarters to be mailed.
- **WLT Press Release** — WLT attendees are encouraged to send a press release to their local newspaper upon returning home. A fill-in press release is on the WLT webpage and on the [SkillsUSA advocacy site](#). After the release is submitted, follow-up with the media by calling or emailing.

Find resources and read the latest updates on the [SkillsUSA WLT webpage](#).