



Dear WLT Delegation:

Here is information for your **Tuesday, Sept. 24, 2024** congressional visits. Find resources and read the latest updates on the SkillsUSA WLT webpage at wlti.skillsusa.org.

BEFORE YOUR VISITS

Please review this information with your delegation members during the State Work Session on Sunday or State Planning Session on Monday. This information can be found under the “Congressional Visit Information” section of wlti.skillsusa.org.

- **Safety, Security and Tour Tips for Capitol Hill**
- **House and Senate CTE Caucus and Committee Lists** — These are the members of Congress who have the most influence over career and technical education.
- **WLT Congressional Visit Report** — This report from WLT 2023 lists who each state met with last year and summarizes all the visits.
- **List of Delegation Members** — Use the fillable PDF form (under Congressional Visit Materials at wlti.skillsusa.org), or type a list to leave with each congressional office so they have a record of who visited. *It would be good to complete and print this in advance once your congressional visit groups are formed.*

CONGRESSIONAL VISIT MATERIALS

Each state has been provided with a set of leave-behind materials for your visits. Extra materials are available in WLT Headquarters (Arbors meeting room), if needed. Materials include:

- **SkillsUSA Advocacy Brochure**
- **SkillsUSA Notecards** — Write a thank-you card to be mailed after your visit.

DELEGATION TASKS FOLLOWING YOUR VISIT

- **2024 Congressional Visit Report Form** — Assign one person to complete the online report form for each meeting. List your state, the representative or senator, the person you met with and a summary of the visit. The form can be found in the WLT conference app.
- **Thank-you note** — Assign one person to write a thank-you card for your group to the representative or senator. See the sample on the back side of this document. Drop off unsealed thank- you notes to the box outside of the Arbors meeting room by 9 p.m. on Tuesday night to be mailed.
- **WLT Press Release** — WLT attendees are encouraged to send a press release to their local newspaper upon returning home. A fill-in press release is on the WLT webpage and on the SkillsUSA advocacy site at www.congressweb.com/susa/. After the release is submitted, follow-up with the media by calling or emailing.

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