



Sample Thank you to Senators/Representatives

Instructions

- Write a thank you note for each congressional visit your delegation made.
- Make your thank you note as personal as possible.
- Turn in all thank you notes to the WLTI headquarters as directed.
- Do not seal envelopes — all notes will be reviewed before mailing. SkillsUSA will provide postage.
- Feel free to include a business card or your school email address, if you wish.

Dear Senator/Representative [name]:

Thank you for visiting with the SkillsUSA [state name] delegation on Tuesday, Sept. 26, 2023.

We enjoyed speaking with you about career and technical education, our mission and SkillsUSA's efforts to close the skills gap. If you have any questions about SkillsUSA in our state or community, please let us know.

or

Dear Senator/Representative [name]:

Thank you for allowing your staff member [name] to meet with our SkillsUSA [state name] delegation

on Tuesday, Sept. 26, 2023. We enjoyed speaking with them about the SkillsUSA Framework and career and technical education during our visit. If you have any questions about SkillsUSA, please let us know.

Sincerely,

[Your name], SkillsUSA [state name] delegation

LOOK UP ADDRESSES: www.congressweb.com/susa/legislators

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Leesburg, VA 20176

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